



Merry Wells Christmas Festival

Saturday, November 30, 2019 | 10:00am—9:00pm
2019 Vendor Application

SPACE _____

CATEGORY _____

Invite to return? YES | NO

VENDOR INFORMATION

Business Name		Returning Vendor? YES NO
Contact Name		Phone
Email	Website	
Address	City	State/Zip
Emergency Contact & Phone Number		

BOOTH INFORMATION

FOOD

RETAIL/PRODUCT

NON-PROFIT

DESCRIPTION

Food: type of foods | **Retail:** type of items that will be sold | **Non-Profit:** activities planned

FEES

# Spaces	Price	Type
	\$0	Non-Profit Booth *If received or postmarked <u>by</u> November 1st.
	\$25	Non-Profit Booth *If received or postmarked <u>after</u> November 1st.
	\$50	Retail Booth *If received or postmarked <u>by</u> November 1st.
	\$100	Retail Booth *If received or postmarked <u>after</u> November 1st.
	\$100	Food Booth *If received or postmarked <u>by</u> November 1st.
	\$200	Food Booth *If received or postmarked <u>after</u> November 1st.
	\$15	Electricity *Electricity is limited.
		Total Amount Enclosed <i>There will be a \$25 charge for all returned checks.</i>



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Payment Information

_____ Booth Fees _____ Electricity

Cash Check # _____ Credit Card (fill out info below)

Name on Card _____ CC# _____ - _____ - _____ - _____

Billing Address _____ City _____ State/Zip _____

Card Expiration ____ - ____ - ____ CVV (on back) _____

Please read attached Policies & Guidelines before continuing.

I have read and understand and will abide with Merry Wells Christmas Festival terms and conditions, procedures, and rates. By signing this application, I acknowledge that the festival is subject to various weather conditions and state, federal safety and health regulations. **Exhibits must remain open until closing.** In the case of severe or hazardous weather or any other act of God, there will be no reimbursement of fees. No refunds will be made, except in the case of a booth space rejection by the Merry Wells Christmas Festival Committee.

Signature _____ Printed Name _____

Date _____

Mail completed application and payment to:

Mineral Wells Area Chamber of Commerce
c/o Merry Wells Christmas Festival
PO Box 1408
Mineral Wells, Texas 76068

FOR OFFICE USE ONLY Date Received: _____ Amount Received _____ Amount Due _____

App Reviewed by Committee Approved/Declined by Committee Applicant Emailed

Notes: _____



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2019 Vendor Policies & Guidelines

FESTIVAL OPERATING HOURS

10:00am-9:00pm Gift Market, Activities and Performances

*Detailed schedule will be available at the event.

6:00pm- Lighted Christmas Parade

The theme is *Christmas Now & Then*.

Photos with Santa & Mrs. Claus will be after the parade ends.

LOCATION

The festival will be located one block west of Highway 281 behind the downtown businesses between SE 1st Street and NE 3rd Street. You will be notified of your assigned space at check-in.

LOAD-IN | LOAD-OUT

Load-In: 8:00-9:30am

Vendors **MUST** be completely set-up and vehicles removed from loading zone **BY** 9:30am. Those who do not comply, will not be invited back.

Load-Out: 9:00pm

Vendors **MUST NOT** tear down early. You will be permitted back into the loading zone at 9:00pm or as soon as we are able to clear pedestrian traffic. Those who do not comply, will not be invited back.

REGULATIONS

- * Vendors are responsible for charging, reporting, and remitting state and local sales tax.
- * Vendors are encouraged to obtain their own liability insurance.
- * Vendors are responsible for maintaining and leave assigned spaces clean and free of litter. Trash should be properly disposed in event trash cans.
- * No generators allowed.

ADDITIONAL INFORMATION

- * Vendors must bring their own tables, chairs, canopies and displays.
- * Applicants will be notified of acceptance by November 8th.
- * Applications received after the deadline will be notified of acceptance **after we have assigned** all on-time applications.
- * No refunds will be made for cancellation or removal for cause.

For questions or concerns, please email Rose@MineralWellsTX.com